

TRAFFIC CITATION APPEAL FORM

Parking & Traffic Regulations

Possession of a decal does not guarantee a parking space. The responsibility of locating a proper space rest with the driver. The lack of a parking space, being late for class or work, parking illegally for only a short time, leaving your flashers on, etc. are not valid excuses for parking illegally. The absence of a sign prohibiting parking does not mean you may park illegally.

You must park in a zone that matches your color decal. Signs indicating zoning are posted at each parking lot entrance. These signs display the color decal allowed in that area. Red, Blue, Green, and Mixed Color Zoned parking is enforced during the day from 8 a.m. to 4 p.m. Monday through Friday. Yellow and Blue Decal only parking areas are enforced 24 hours a day, 7 days a week.

Parking spaces are marked by solid white lines. Your car must be in a space designated by solid white lines to be legally parked. If your car crosses a solid white line, either on the side or in the front or rear, you are in violation. The diagonal lines adjacent to handicap parking spaces are not legal parking spaces.

Visitor spaces are for visitors only. Students and employees are not allowed to utilize these spaces at any time. Campus hosts are responsible for the actions of their visitors and should provide them with these regulations. Visitors can obtain a permit at the Admissions office during business hours or Mercer Police at any time.

You are in violation if you park:

- Where any law says you may not
- On a red, yellow, or blue curb
- Across a solid yellow, red, blue, or white line
- Across diagonal lines
- Blocking a driveway or traffic lane
- Where a sign says you may not park
- In a space reserved for service vehicles unless you are in a university owned vehicle or in a vehicle owned by a university contractor on official business
- On the grass
- Where traffic cones, tape, or barrels prevent access to the spaces
- In front of a dumpster
- Blocking other vehicles that are legally parked
- In front of a locked gate
- In any fashion that a police officer feels causes a danger or hindrance to persons or property

Signature:

Today's Date:

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Circle one: Student

Employee

NAME: _____ MUID: _____

CELL PHONE: _____ MERCER EMAIL ADDRESS: _____

TICKET NUMBER: _____ TICKET DATE: _____ TICKET TIME: _____

MERCER DECAL: _____ TAG NUMBER: _____

NAME/BADGE NUMBER OF ISSUING OFFICER: _____

The following are not valid reasons for seeking a ticket appeal.

- In a hurry
- Was only there a moment
- No other parking
- Was told I could park there
- Flashers were on
- Others were parked there without being ticketed

Appeal must be made within 5 days of date ticket is written. If your appeal has merit, you will be granted an appeal meeting. You will be notified of the meeting by email.

Give a brief summary of why your ticket should be appealed.

[illegible]

Signature:

Today's Date: